

# Planning and Development Department Update

**DATE:** February 12, 2016

**TO:** Mayor Setti D. Warren

**FROM:** James Freas, Acting Director of Planning and Development

**RE:** Friday Report

**CC:** City Council

Maureen Lemieux, Chief of Staff and Chief Financial Officer

Dori Zaleznik, Chief Administrative Officer

Our Department's weekly report is intended to keep you informed of current development proposals and other noteworthy planning and development activities as follows:

<b>Monday 2/15/16</b>	<b>President's Day – City Hall Closed</b>
<b>Tuesday 2/16/16</b>	<ul style="list-style-type: none"><li>• Zoning and Planning Committee, 7:15 p.m., Room 205</li></ul>
<b>Wednesday 2/17/16</b>	<ul style="list-style-type: none"><li>• Urban Design Commission, 7:00 p.m., Planning Conference Room (Basement Level)</li><li>• Housing Strategy Online Survey Deadline, 11:59 p.m.</li></ul>
<b>Thursday 2/18/16</b>	<ul style="list-style-type: none"><li>• Homelessness Continuum of Care Brookline-Newton-Watertown-Waltham, 3:00 p.m., Room 211</li><li>• Chestnut Hill Historic District Commission, 7:30 p.m., Room 205</li></ul>

- **Housing Strategy Survey:** Don't miss out! The deadline for taking our 5-minute survey for the Housing Strategy is **Wednesday, February 17<sup>th</sup> at 11:59 p.m.** The Housing Strategy includes three parts: Market Analysis, Location Strategies and Policy Recommendation. We'd love to hear from you~ To participate in the survey go to [www.newtonma.gov/gov/planning/housingstrategy.asp](http://www.newtonma.gov/gov/planning/housingstrategy.asp).
- **The City of Newton is soliciting Requests for Proposals (RFP's) for FY2017 Human Service Grant Program:** Application forms are now available to non-profit provider agencies or City Departments seeking to apply for a human service grant to serve Newton Households. Approximately \$265,000 of Community Development Block Grant funding will be available for services provided during the one-year period from July 1, 2016 to June 15, 2017. For more information please go to our website at [www.newtonma.gov/gov/planning/hcd/humansvcs/default.asp](http://www.newtonma.gov/gov/planning/hcd/humansvcs/default.asp). The **deadline** for proposals is on or before **4:30 p.m. on Friday, February 26, 2016.** Contact Judith Menon at 617-796-1125 or [jmenon@newtonma.gov](mailto:jmenon@newtonma.gov).
- **Zoning and Planning Committee:** The Committee will meet on **Tuesday, February 16<sup>th</sup>** at 7:15 p.m. in Room 205. The following item will be heard: **#44-16**, request to authorize transfer of \$100,000 to the Inspectional Services Department's full-time salary account to increase staffing levels for two full-time positions. Contact Karyn Dean at 617.796.1219 or [kdean@newtonma.gov](mailto:kdean@newtonma.gov).
- **Urban Design Commission:** The Commission will meet on **Wednesday, February 17<sup>th</sup>** at 7:00 p.m. in the Planning Department Conference Room (Room B10). The following requests for sign review are on the agenda: **200 Boylston Street**, Oath Craft Pizza; **191 Sumner Street**, Newton Centre Orthodontics/Carvalho and Roth Orthodontics; **2370 Commonwealth Ave**, Speedway; **199 Boylston Street**, Eileen Fisher and; **1197 Chestnut Street**, Advanced Skincare Studio; Administrative discussions to include a discussion on front-facing garages and approval of meeting minutes. Contact Rachel Blatt at 617.796.1127 or [rblatt@newtonma.gov](mailto:rblatt@newtonma.gov).
- **Homelessness Continuum of Care Brookline-Newton-Watertown-Waltham:** The Continuum of Care will meet on **Thursday, February 18<sup>th</sup>**, at 3:00 p.m. in Room 211. The agenda includes a review of past meeting minutes. Contact Judith Menon at 617-796-1125 or [jmenon@newtonma.gov](mailto:jmenon@newtonma.gov).

- **Chestnut Hill Historic District Commission:** The Commission will meet on **Thursday, February 18<sup>th</sup>** at 7:30 p.m. in Room 205. The following request will be considered: **408 Hammond Street**, to repair and restore exterior elements and roof, replace and add windows, add shutters, replace low brick wall with columns, add balustrade to existing portico, open up enclosed porch, relocate driveway, and replace overhead doors and install new door on the carriage house. Continuation from January 21, 2016; **37 Reservoir Avenue**, to modify previously approved pergola and portal; **352 Hammond Street**, to repair fence, roof, gutters, siding and trim; to replace garage doors, sunroom doors and window sashes; to remove false garage door, upper door, roof deck and windows; and to install several new windows and storm windows; **22 Chestnut Hill Road**, to modify and replace stone walls, walks and stairs. Install landscaping, lighting and a pergola; **73 Chestnut Hill Road**, to remove chimney; Administrative discussion to include approval of meeting minutes. **Contact Barbara Kurze** at 617.796.1129 or [bkurze@newtonma.gov](mailto:bkurze@newtonma.gov).